



# **La Société généalogique du Nord – Ouest**

## **REGULATIONS**

## **OF THE**

## **SOCIÉTÉ GÉNÉALOGIQUE DU NORD-OUEST**

	<h1>SGNO</h1>	
	<b>REGULATIONS OF THE SOCIÉTÉ GÉNÉALOGIQUE DU NORD-OUEST</b>	

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Reference: Regulations sanctioned by members of SGNO on November 20 <sup>th</sup> , 2019		
Date of origin: January 31, 1991	Last registered on May 28, 2018	

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	<b>REGULATIONS OF THE SOCIÉTÉ GÉNÉALOGIQUE DU NORD-OUEST</b>	

## Authorization sheet for Regulations

<b>Signatures of four members of the Board of Director</b>	
<hr style="width: 20%; margin: 0 auto;"/> <p><b>Paul Pelchat</b> President</p>	<hr style="width: 20%; margin: 0 auto;"/> <p><b>Denise Hébert</b> Vice-President</p>

<b>Signed February 28, 2020</b>	
<hr style="width: 20%; margin: 0 auto;"/> <p><b>Elisabeth St-Onge</b> Secretary</p>	<hr style="width: 20%; margin: 0 auto;"/>  <hr style="width: 20%; margin: 0 auto;"/> <p><b>Director</b></p>

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## 1.0 SGNO MANDATES

The mandates of the SGNO are:

- 1.1 To assist anyone interested in genealogy and French-Canadian family history,
- 1.2 To establish and develop a Franco-Canadian genealogical research center which will be open to the public and which will be equipped with the necessary research tools,
- 1.3 To promote public interest in genealogy through conferences, workshops, expositions, both locally and in neighbouring rural regions,
- 1.4 To conserve historical resources and to promote genealogical research by the creation of local repertoires from journals, parish records and other sources
- 1.5 To keep up-to-date a portal or communication system with electronic documents such as the Statutes and regulations, the mission statement, the newsletters in PDF format and all information judged important for the administrative Board.
- 1.6 To give access of digitized documents to members only.

## 2.0 THE CODE OF ETHICS OF THE SGNO

- 2.1 All genealogical researchers shall respect the confidential nature of the Sources they consult during their research. They shall divulge no information prejudicial to the persons mentioned in those documents.
- 2.2 All genealogists shall show due respect to the fiche, books, indexes or other research tools they use in their work. They must neither filch nor mutilate or damage them; they must not mark them with pencil or pen, annotate them or make corrections to them, even if they are convinced that these Sources are in error. They should however note and document what they consider to be erroneous in order to notify the librarian or archivist of these matters so that the Society might always better serve its members and clients.
- 2.3 Researchers shall commit themselves to respecting the norms and rules established by research centres (archives, libraries).
- 2.4 At all times, genealogists shall respect the intellectual and moral ownership (e.g. copyright) of the documents with which they work;
  - 2.4.1 by never usurping as one's own the work of another person;
  - 2.4.2 by giving due credit for Sources consulted to conduct one's research;
  - 2.4.3 by respecting the embargoes established by civil or ecclesiastical authorities concerning the publication of documents and other information of a delicate nature.

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- 2.5 Genealogical researchers are bound to be sufficiently impartial and honest not to deliberately falsify, camouflage, or exaggerate the information they have gathered from consulted Sources. It remains their right, however, to criticize and even contradict from other Sources the documents consulted.
- 2.6 Genealogists shall seek a healthy collaboration with their colleagues and with other genealogical societies, especially in avoiding unnecessary duplication of research and publications.
- 2.7 Beyond an interest in their own personal research projects, genealogists should seek to collaborate in more general research which will serve the development of genealogy and its related disciplines.
- 2.8 Researchers whose work contributes to genealogical knowledge should publish their work or have it published; at the very least, such researchers should deposit a copy of their work in the library or archives of their genealogical society.
- 2.9 Researchers who contract to do research for other persons for remuneration or other considerations should:
  - 2.9.1 establish, in advance, an estimate of costs that will normally be involved for the research to be done;
  - 2.9.2 clearly indicate what difficulties may be encountered in such work;
  - 2.9.3 identify the gaps and shortcomings of their work when it is presented to the contracting party;
  - 2.9.4 present the result of their research in the most objective fashion possible, noting for that person and to the best of their ability what other Sources could confirm or challenge the conclusions of their own work.
- 2.10 Genealogists recognize that their own actions and the quality of their research become an image of the reputation of their Society. They also recognize also the right of the Society to censure them for any breaches to the provisions of the Society's code of ethics.
- 2.11 Members of the SGNO also recognize that they have no right to have their work published under the aegis or patronage of the SGNO without the express and written permission of the Board of Directors of the Société Généalogique du Nord-Ouest.

### 3.0 CRITERIA TO GRANT A GIFT

- 3.1 Casino funds are first and foremost used for the better functioning of the SGNO.
- 3.2 Gifts that come from casino funds are delivered according the Alberta Gaming and Liquor Commission regulations.
- 3.3 Gifts are to be given to non-profit organizations for projects or activities linked to genealogy, history, heritage or the well-being of the community.
- 3.4 Gifts are to be given to non-profit organizations that do not have access to casino funds.
- 3.5 Other requests will be considered upon their merit.

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